



DATE: April 2010 / Iyar 5770  
TO: Reform Pension Plan Participants  
FROM: Paul T. Rockfeld  
CC: Congregations / Employers  
RE: Annual Salary Information Request

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As we do every year, we are requesting information from you to reflect your salary, parsonage, (if applicable) and pension contribution data to update our computer system. Please complete and return the enclosed, personalized Salary Information Request Form to the RPB office before June 4, 2010. **Please note that Salary Information Request Forms have been enclosed to participants only. Congregations should coordinate the completion of these forms with their employees.** The information you provide will be used to generate your RPB annual pension invoice for the period of July 1, 2010 to June 30, 2011 (2011 plan year). If your data changes on a date other than July 1, 2010, the information will also be used to generate a prorated invoice for either the 2010 or 2011 plan year, as appropriate. Therefore, it is very important that you fill in the effective date of changes to your salary or contribution data on the form. Please refer to the instructions on how to complete your Salary Information Request Form on our website, [www.rpb.org](http://www.rpb.org), in the Document Library section.

You can provide your contribution data either as a percentage of your salary or as a dollar amount, but you must use the same method of reporting for both your employer's contribution and your personal contribution data. It is important that your employer's contribution data and your personal contribution data, known as your elective salary deferral, are reported separately on your Salary Information Request Form so that the RPB computer system can check that your elective salary deferral is within the IRS maximum contribution limits.

The maximum elective salary deferral allowed by the IRS for the 2011 RPB plan year is \$16,500. You can contribute up to an additional \$5,500 (for a total elective salary deferral of \$22,000) if you attain the age of 50 prior to July 1, 2011. Your elective salary deferral contribution has to be withheld by your employer from your paycheck as a pre-tax deduction. Please make sure that you have a Salary Reduction Agreement on file with your congregation/employer if you are making an elective salary deferral. The Salary Reduction Agreement is available on our website, [www.rpb.org](http://www.rpb.org), in the Document Library section, or by request from the RPB office.

**Please return your Salary Information Request Form as soon as possible, but please, no later than June 4<sup>th</sup>.** If you have any questions, please contact Ingrid Aponte, Participant Account Manager, at 212-681-1818, extension 228; [iaponte@rpb.org](mailto:iaponte@rpb.org), or her assistant, Jessica Harmon, at 212-681-1818, extension 226; [jharmon@rpb.org](mailto:jharmon@rpb.org).

Thank you.

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